



The Secretary for Health Services
COMMONWEALTH OF KENTUCKY
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PAUL E. PATTON
GOVERNOR

MARCIA R. MORGAN
SECRETARY

February 7, 2003

Homecare Waiver Provider Letter #A-1

Dear Provider:

Federal monitoring guidelines require States that participate in Waiver programs to demonstrate that its providers have a system of contingency plans for emergencies (e.g., severe weather). Contingency plan(s) must be established for emergencies and to accommodate backup when usual care is unavailable.

The State requires that Waiver providers make available, for review by monitoring agencies, explicit procedures for providing care under emergency conditions and for back-up in the event that usual care is unavailable.

The contingency plan must detail:

1. A policy reflecting the provider's endorsement of the requirement to provide services during emergencies or when usual care is unavailable;
2. A step-by-step procedure explicitly detailing the provider's contingency plan(s) for emergencies and how the provider will accommodate the recipient's needs, when usual care is unavailable.

"...promoting and safeguarding the health and wellness of all Kentuckians."



EQUAL OPPORTUNITY EMPLOYER M. F. D.

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You are hereby notified of this requirement and that all future monitoring visits will include an inspection of your provider contingency planning policies and procedures.

Should you have questions you may contact Michael Cornwall at 502-564-5560.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Morgan', with a large, stylized loop at the end.

Marcia R. Morgan
Secretary

MRM/mc/tb

c: Ben Sweger
Vera Frazer
Michael Cornwall